



<b>JOB DESCRIPTION</b>	<b>ISSUE DATE: 27/05/2025</b>
<b>TITLE: MAINTENANCE ASSISTANT INTERN @ MAIN CAMPUS</b>	<b>PAGE 1 OF 2</b>

**2 Positions are available**

**Position:** General Maintenance Assistant Intern

**Department:** Maintenance Operations Services

**Facilities Manager:** Carl du Toit

**Departmental Manager:** Thokozani Nkuna

**Job Purpose**

To ensure that:

1. General maintenance functions are concluded within the time frame requirements.
2. Grounds services are provided in support of operational functioning.
3. Fence checks are provided in support of operational functioning.

**General:**

**In addition to the activities listed below the job holder will also adhere to the following:**

1. Adhere to Quality Management and associated processes and procedures as defined in the Quality Management System of the Southern African Wildlife College (SAWC).
2. Adhere to all requirements of SAWC in the execution of responsibilities.
3. Set a high standard of performance by example attitude and behavior.
4. In addition to the activities mentioned, you could be required to handle tasks to ensure the optimal functioning of organisational systems.
5. Treat all project and company information as highly confidential.
6. Act according to the Code of Conduct of the company.
7. The MOST important criteria would be a willingness to learn, enthusiasm for new experiences and challenges, and an eagerness to develop oneself.

**Job Description: Daily; Monthly; Quarterly; Annually**

1. Maintain the main campus grounds at the College.
2. Assist with maintenance of all student accommodations i.e. rooms and tents and other facilities at the main campus.
3. Develop skills related to plumbing and clearing drainage blockages.
4. Perform leak detection and minor repairs to grey/ reclaimed water systems and pipes.
5. Develop skills to repair minor problems on the electric fence.
6. Maintenance of grounds including hoses, pipes and sprinkler systems.

**Educational requirements:**

i.e. the minimum level necessary to perform the job to experienced worker standards.

**School:** Matric

**Other:** General physical fitness is a requirement

**Applicants must comply with the FirstRand Bank requirements:**

**The qualifying criteria is:**

Youth aged 18 – 34

A South African-born citizen living within 50km of the work premises

Unemployed – no full-time work before, only part-time or of a casual nature

Minimum matric qualification but can be graduates

Not participated in the FirstJob programme before

**Experience:** MINIMUM relevant experience required to appointment to this position expressed in period of time, areas of activity jobs.

- Communication literacy is a requirement.
- Ability to conduct repetitive functions with little or no supervision at the required standard.